

Unapproved

Minutes of the regular meeting of the Board of Alderman of the City of Pilot Grove, Missouri, (City Council) scheduled for 6:00 pm on May 6, 2024 at City Hall located at 213 College Street in the City of Pilot Grove, Missouri are as follows:

City Clerk Lori Vollrath called this regularly scheduled meeting of the City Council to order at 6:06 pm with a quorum present as established by the physical attendance of council members Bob Kraus, Donna Bader, Kathy Waller, and Bradley Vollmer. Also, in attendance in their official capacities with the City were Mayor Dennis Knipp and Director of Operations, Tony Maddex. Guests in attendance included: City residents, Robert Bader Jr and Shana Craig. The City also welcomed Patrick Skain, with Bartlett & West Engineering and Nathan Rail, with Hydrovac of Missouri.

Agenda: With no changes requested to the agenda, Bradley Vollmer and Donna Bader motioned and seconded to approve the agenda as presented. Motion passed 4-0.

Sidewalk Project: Patrick Skain with Barlett & West gave an update on the Sidewalk Project. The engineering firm has been given the Notice to Proceed and is currently creating a schedule for the required survey as well as the project schedule.

Resolution Number 2024-2: Resolution 2024-2 which adopts bid protest procedures for lead service line inventory and lead service line replacement plan services, was presented to the council for approval of its second reading Donna Bader motioned to accept Resolution 2024-2 as presented. With Bob Kraus' second, the council voted unanimously to adopt Resolution 2024-2.

Pause of Session: Kathy Waller motioned for the regular city council meeting to be paused to open and record the nine bids received for Lead Service Line Inventory and replacement services. With Bradley Vollmer's second, the council voted unanimously to pause the session.

Bid Opening for Lead Service Line Inventory: City Clerk, Lori Vollrath opened, read, and recorded the nine bids as received before the close of City Hall at 5:00 p.m., May 2, 2024 for the Lead Service Line Inventory. Bids were as follows:

Company	Total Bid Amount
Better By Design LLC	\$121,500.00
Schulte Supply	\$99,975.00
RECONN Utility Services	\$191,750.00
Byrne & Jones Construction	\$97,000.00
All clear Pumping & Sewer	\$103,850.00
Hbk ENGINEERING	\$148,563.00
Goins Enterprises, Inc	\$167,000.00
Corbett Construction	\$125,091.81
Hydrovac of Missouri	\$83,250.00

On motion and second by Kathy Waller and Bob Kraus the bids were accepted by the council unanimously.

The council was informed that the next step is to contact MoDNR with the bids and get their go ahead to contact the recipient of the contract. Statute provides that the company with the lowest qualified bid should be awarded the LSLI contract unless the city has just cause not to accept the firm.

On motion by Donna Bader and second by Bradley Vollmer, the council voted unanimously to bring the council meeting back into regular session.

Special Guest Robb Bader: Community member, Robb Bader brought some questions to the council. 1: Mr. Bader asked that the two-way stop sign located at Prospect and Barnes streets be changed to a four-way stop. On motion by Kathy Waller and second by Bradley Vollmer the council unanimously agreed to approve this request. 2. Mr. Bader also inquired about the information contained in the annual CCR Water report compiled by MoDNR, specifically the dates/years the water was tested for various contaminants. Director of Operations, Tony Maddex explained some tests are done at different intervals every three years but all tests are done under the direction of MoDNR and according to their guidelines. The CCR Water Report for Pilot Grove contained no violations in the Calendar Year of 2023. Sufficed with Mr. Maddex's answer Mr. Bader asked his third and final question: 3. Can anything be done about vehicles parked on the city's streets with expired tags? With no ordinance or code on such a matter there is little to be legally done. Police Chief Pete Busalacki was absent at this meeting due to illness and therefore not able to address this question with his authority.

Special Guest Shana Craig: Shana Craig reported that the dilapidated condition of the building and the condition of the lot at 211 West 3rd Street adjoining her property has not been mowed or maintained for all of 2023 and now 2024. Since this has been an on-going issue along with no response from the owner, Donna Bader motioned with Bradley Vollmer's second to have the city attorney start the process of filing a lien against or condemnation of the property. Motion passed 4-0.

Minutes of the prior open regular council meeting held on April 8, 2024, and previously made available to the council for review, were approved 4 to 0 on a motion and second by Bob Kraus and Donna Bader.

Financial Accounts: City Clerk Lori Vollrath presented the monthly financial statements for the month of April of 2024 for review which included accounts paid and unpaid during the current month, profit/loss operating statements for the current month and for the current fiscal year, a balance sheet reflecting the total amount of assets, liabilities, and equity for the current fiscal year along with a summary of revenue and disbursements by operating fund for the current month. On motion and second by Bob Kraus and Bradley Vollmer, the council unanimously approved the statements as presented.

Police Report: Due to illness Police Chief Busalacki was not available to present the police report for April of 2024. April's police report will be given along with May 2024's police report at the next council meeting in June.

Vaccination and Licensing Clinic: Reminder: the City will hold a Dog Vaccination/ Licensing Clinic at City Hall on May 22, 2024 from 6:00 p.m. to 8:00 p.m.

OLD BUSINESS:

Street Repairs at the intersection of 4th St. and Roe: Mayor Knipp reported that the bid by Higgins Asphalt Paving Co. Inc. in the amount of \$12,283.85 for milling and replacing of asphalt at the intersection of 4th and Roe Streets has been signed and put on the contractor's "to-do" list.

Swimming Pool: The pool is in the process of being cleaned and should be opened on schedule.

Printer: The Mayor reported that the lease on the printer has expired and the city is now renting the printer on a month-to-month basis without a lease. A new lease is to be explored for the next meeting.

New Business

Tree Removal: A question has been asked from a property owner about who “owns” and whose responsibility it is to remove dead or damaged trees located on the street side of sidewalks within the right-of-way, specifically the dead tree in front of 115 3rd Street, and eventually six other similarly located trees. The Mayor measured the street and found 3rd Street to be 40 feet wide from sidewalk to sidewalk.

After discussion of this matter, it was mutually acknowledged by all that the trees in question belong to the City.

The topic of the tree in front of 115 3rd Street brought further discussion to the condition and safety of the house located on the property of 115 3rd Street. After discussion, Donna Bader motioned with Bradley Vollmer’s second to have the city’s attorney investigate ways to enforce the city’s housing and safety codes due to the current condition of this property. Motion passed 4-0.

Operator Training: Operators Tony Maddex, and Joe Lorenz attended a water training seminar in Columbia, MO on May 2nd 2024 which will count towards their annual training hours for 2024.

C.O.D. Renewal: The mayor asked the Council for its authority to renew the Certificate of Deposits contained at the Citizens Community Bank of Pilot Grove and the Tipton/Latham Bank of Tipton maturing this month. Bradley Vollmer motioned with Kathy Waller’s second to grant this authority to Mayor Knipp. Motion passed 4-0.

Date of Next Meeting: The next regular council meeting is scheduled for Monday, June 3rd, 2024 at 6:00 p.m.

Meeting adjourned: With no further business brought before the council Donna Bader and Bradley Vollmer motioned and seconded to adjourn the meeting at 7:41 p.m. motion approved 4 to 0.

Attest: Lori Vollrath
City Clerk
Date _____

Approved: Dennis L Knipp,
Mayor
Date _____